c-veda

Consortium on Vulnerability to Externalizing Disorders and Addictions

Data sharing and Publication guidelines

A] Within the consortium

1. Individual site that generates data is the primary custodian of that data (while it might be preferable in most cases to benefit from the large combined dataset, each site can analyse and publish site data). It is encouraged that they inform the other consortium members to prevent duplication of analyses and papers.

2. The combined databank is held simultaneously at NIMHANS and at Neurospin. The biobank is held at NIMHANS.

3. When anyone within the consortium wants to look at a particular question, it should be routed through a central point (NIMHANS /KCL depending on whether request flows from Indian or UK collaborators) and then circulated to the executive committee (Principal Investigators + representatives from partners) to ensure there is no clash or duplication.

4. A web listing of proposed analyses, papers and authors will be maintained with proposed timelines.

5. Researchers once part of the consortium or field investigators, who left midway, will have right to propose or write papers.

6. Students registered with consortium members, who want to use the data for theses etc. will apply through their guides, using the same procedure as above.

7. Authorship guidelines: First Authorship and corresponding authorship will be decided following the accepted international guidelines, for each publication.
   Writing group constitution
   a. TWO PIs, from India and UK respectively
   b. TWO representatives from individual participating sites (India: NIMHANS Recruitment, NIMHANS Repository, PGIMER, ROHC, RIMS, Mysore, SJRI, RV; UK: KCL, Bristol, Imperial)
   c. ALL Researchers taking active participation in the planning of analyses or writing of the paper

B] Data sharing requests from outside the consortium

1. A project proposal form is completed and submitted to the cVEDA Project Executive Committee (PEC). The project proposal must:

• be sized to result in one publication, as opposed to a research programme,

• indicate a specific collaborator in the consortium to act as a liaison,

• indicate all data that is being requested.

• include details of planned analyses, and

• include an approximate time frame the project is expected to last.

2. The coordinator circulates the proposal to the Project Executive Committee (PEC), which comprises Principle Investigators (PI) from all partner institutes.

3. PEC members scrutinise the proposal, ultimately approving or rejecting the data request. If necessary, PEC members will offer suggestions and/or modifications.

4. Upon approval by the PEC, access to requested dataset is granted only to individuals named on the proposal form.

 5. To request access to the data please contact the cVEDA coordinator, individuals will then be assigned to a cVEDA staff member who will advise, support and provide access to the dataset. To access the dataset, individuals must connect to the cVEDA database via a web browser. A secure connection must be configured in the browser, and an account created to access the database. The cVEDA database management team authorise this account and permit access to requested datasets.

6. All manuscripts using the cVEDA data must include particular consortium members in the author list and the remaining in a supplementary document. For up-to-date member lists, please contact the cVEDA coordinator.